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Our ref
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6 November 2019

Dear Sir/Madam

AUDIT AND MEMBER STANDARDS COMMITTEE

A meeting of the Audit and Member Standards Committee has been arranged to take place on **THURSDAY, 14TH NOVEMBER, 2019 at 6.00 PM IN THE COMMITTEE ROOM**, District Council House, Lichfield to consider the following business.

Access to the Committee Room is via the Members' Entrance.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Neil Turner', is written in a cursive style.

Neil Turner BSc (Hons) MSc
Director of Transformation & Resources

To: Members of Audit and Member Standards Committee

Councillors Greatorex (Chairman), Ho (Vice-Chair), Checkland, Grange, A Little, Norman, Robertson, Spruce and White



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AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **Minutes of the Previous Meeting** 3 - 8
4. **Mid-Year Treasury Management Report** 9 - 28
(Report of the Head of Finance & Procurement – Anthony Thomas)
5. **Internal Audit Progress Report** 29 - 42
(Report of the Head of Internal Audit Services – Rebecca Neill)
6. **Risk Management Update to include Risk Management Policy and Corporate Risk Register** 43 - 76
(Report of the Head of Internal Audit Services – Rebecca Neill)
7. **GDPR/Data Protection Policy** 77 - 82
(Report of the Monitoring Officer – Christie Tims)
8. **The Rules on Confidentiality** 83 - 90
(Report of the Director of Transformation & Resources – Neil Turner)
9. **Annual Report of the Monitoring Officer - Complaints** 91 - 94
(Report of the Monitoring Officer – Christie Tims)
10. **The Annual Audit Letter for Lichfield District Council** 95 - 106
(Report of the External Auditors - Grant Thornton)
11. **Certification Work for Lichfield District Council for Year Ended 31 March 2019**
(Verbal Update of the External Auditors - Grant Thornton)
12. **Work Programme** 107 - 110

